

INFORMATIVE CIRCULAR

Code: 05- 22 / WELFAIR®

Communication Date: 27/06/22

Addressee: Scheme Manager of the Certified Certification Entities and Auditors

SUBJECT: Clarifications WQ self-controls and training of the personnel who carry them out.

Due to the changes included in the requirements of the GLMS (Annex D1) of version 3.0 of the Welfair® General Regulations, the following guidelines are established:

- **Content of the self-controls:** In addition to the verification of the legal requirements, IRTA will establish five obligatory WQ measures and five to choose from for each module. These measures will be sent to the certifying entities during the month of June, so that they can disseminate them to their clients.
- **Verification of self-controls by the certification entity:** the auditor must verify that there are self-controls at 100% of the farms included in the scope of the certification, and verify the checklist of legislation and the result of the 10 WQ measures. The result of the 5 mandatory measures must be sent to IRTA using an Excel template model (available in July) along with the GLMS Checklist.
- **Training of the personnel that carry out the self-controls:** they must have a degree related to the animal field, a minimum of 1 year of experience in the animal species to be evaluated, and have passed a Welfair® course taught by IRTA, by a lead auditor or by an auditor qualified for the module, who works for one or several certification entities adhered to the scheme.
- **Training courses to be able to carry out self-controls:**
 - The content of the courses will be provided by IRTA upon request to soporte@animalwelfare.com
 - The content may be expanded with photographs, videos, etc., always with the validation of IRTA.
 - Each course can be presential or online
 - For online courses there is no limitation of places
 - Each course must be renewed every 3 years
 - Each course must have a minimum duration of 2 hours, and two courses of the same species may be combined (eg sows + fattening), in this case the time may be reduced a little to a minimum of 3 hours if 2 modules are combined .
 - The fee that must be paid to IRTA per course will be equivalent to 10% of the income received from student registrations (10% of the tax base), with a minimum amount of €500 per course.

Effective as of: 28/06/2022

Sincerely,

Technical manager of the Welfair® Certification Scheme